



# SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES (SITAMS)

AUTONOMOUS – NBA ACCREDITED (CSE, ECE)

Awarded 'A' Grade by Technical Education, Government of Andhra Pradesh  
(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Ananthapuramu)

Dr. D.K. Audikesavulu Marg (Bangalore-Tirupati Bye-pass Road),  
Murukambattu Post, CHITTOOR – 517 127

## Annual report regarding the committee formed in instate during the academic year 2022-23

All the students are informed to follow the Campus Rules and code of conduct for students hosted in the college website.

Ragging is totally prohibited in the campus. If any student is found indulging in ragging, severe action will be taken against the student.

Based on the Hon'ble Supreme Court of India's Direction, the UGC has issued Regulations and Guidelines.

Some of the guidelines are as under:

- The UGC Regulations on "What Constitutes Ragging" is given in Annexure – I
- The UGC Guidelines on the award of punishment to those found guilty are given in the Annexure II.
- As per the Campus Rules and Code of Conduct for students the Minor and Major punishment that may be imposed on the student has been given in the Annexure-III for information of the students.

### Members of Anti-Ragging Committee

### SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES

(An Autonomous Institution, Affiliated to JNTUA, Ananthapuramu)  
Approved by AICTE, New Delhi

Proceedings of the Principal, Sreenivasa Institute of Technology and Management Studies, Chittoor.

Present Dr. N. VENKATACHALAPATHI  
Principal

No. Anti-Ragging/2023 Dt. 09.06.2023

Sub- Establishment - Anti-Ragging Committee to deal with the Ragging Offences - Reg.

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As per the instructions of AICTE & UGC, New Delhi, an Anti-Ragging Committee is constituted to deal with the Ragging Offences and take remedial actions in the college with the following members under the Chairmanship of the Principal.

S.No.	Name & Designation	Position	Contact No.
1.	Dr. N. Venkateshalapathi, Principal	Chairman	9848458620
2.	Dr. M. Saravanan, Dean Academics	Member	9573865426
3.	Dr. K. Gopi, HOD, ECE	Member	9959934054
4.	Dr. P. Sudhakar, HOD, CSE	Member	9959490700
5.	Dr. V. Subramanyam, HOD, EEE	Coordinator	9790369794
6.	Dr. M. Anitha, HOD, CSM	Member	9800379525
7.	Mr. A. Jeyaraman, HOD, CSD	Member	9800379525
8.	Dr. S. Rajesh, HOD, Mechanical	Member	7904206223
9.	Mr. E. Anand Anil, HOD, Civil	Member	9291800572
10.	Dr. E. Umaashankar, HOD, Humanities	Member	8331927922
11.	Mr. M. E. Balasubramanian, Professor, MCA	Member	9440056713
12.	Dr. K. Subramanyam, HOD, MBA	Member	9885279205
13.	Mr. K. M. Subramanyam, Asst. Professor, ECE	Member	9492377925
14.	Mr. K. Yoga Prasad, Assoc. Professor, ECE	Member	9909095522
15.	Mr. V. G. Hanumanth, Assoc. Professor, ECE	Member	9441361377
16.	Dr. G. Raja Krishna, Professor, Mathematics	Member	9449045004
17.	Dr. M. Vijayashanker Reddy, Assoc. Professor, MBA	Member	9008134495

Dr. D. K. Audikesavulu Marg (Bangalore - Tirupati Bye-Pass Road), Murukambattu Post, CHITTOOR - 517 127  
☎ : 08572 - 246298, 246299, Fax : 08572 - 246297, Website : www.sitams.org, Email : principal@sitams.org

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18.	Dr. Jayachand C, Asst. Professor, MBA	Member	9444749400
19.	Dr. M. Subbanna Devi, Professor, MCA	Member	9491844882
20.	Mr. B. Venkateswararao, Asst. Warden, Boys Hostel	Member	9398111298
21.	Mr. V. Uma Devi, Care Taker	Member	9494229414

(Dr. N. VENKATACHALAPATHI)  
 Principal

To all the Members



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## Awareness programmes on Anti Ragging:

SITAMS NSS unit as organized various awareness programs on anti-ragging, Street corner meeting and rally campaign to create awareness among the students regarding anti-ragging.



An awareness Program conducted on sexual harassment and ragging on March 7<sup>th</sup>.



An awareness Program conducted by District police officers on sexual harassment and ragging on August 2023.



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## MEASURES TAKEN TO AVOID THE RAGGING IN THE CAMPUS

- a) An disciplinary committee is formed in SITAMS, Chittoor. The committee in full or parts may be called upon to make surprise raids on hostels & other hot spots like college bus stop / college Railway station and will be empowered to inspect places of potential ragging. The Squad will work under the overall guidance of anti-ragging committee.

**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES (SSCC)**  
**AUTONOMOUS-NBA ACCREDITED**

**DISCIPLINARY COMMITTEE**  
**RULES AND REGULATIONS FOR STUDENTS**

- Students should display identity cards on person in the campus. Should follow neat dress code.  
(Boys-formal shirts and pants with tuck in. Girls-chudidhars with dhupatta.
- Students should be punctual to the classes. They will not be permitted into the class 5 minutes after the commencement of the class.
- No student shall leave the classroom without the permission of the teacher or until the class is over.
- Students should maintain strict discipline inside the class rooms as well as in the college campus. They should keep the class rooms/college campus neat and tidy
- Students should not use cell phones in the college. If any student is found with a cell phone, it will be taken away from him/her and confiscated by the principal as a part of disciplinary action.
- No student should be present in the canteen during the class work.
- No student is permitted to roam in the campus during class/Lab work.
- Students are expected to spend their free time in the Library.
- Ragging is strictly prohibited as per Government Orders.
- Students should not bring any unauthorized persons into the campus.
- Any student involved in breaking or damaging any college property shall be punished severely.
- Criticizing or abusing the girl students in foul language is strictly prohibited in the campus.
- Organizing birthday or any other personal functions within the campus is strictly prohibited.
- Students are expected to behave well with the. staff, other students and general public. Any misbehavior coming to the notice of the college authorities will be severely dealt with.
- The conduct of the students should be exemplary not only within the premises of the college but also outside. This will help in maintaining the image and status o the college.

rules and regulations as to be added, or amended from time to time

**DISCIPLINARY COMMITTEE-SITAMS**



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## SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES (SITAMS)

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and Management Studies, Chittoor.

Present Dr.N.VENKATACHALAPATHI,  
Principal

SITAMS/Disciplinary Committee/2023

Dt.19.09.2023

Sub:- Establishment – Disciplinary Committee – Orders Issued – Reg.

\*\*\*\*\*

The Disciplinary Committee is constituted in the college with the following  
members under the Chairmanship of the Principal.

S.No.	Name & Designation	Position	Contact No.
1.	Dr.N.Venkatachalapathi, Principal	Chairman	9848458620
2.	Dr.Sudheer, Professor, ECE	Coordinator	9959490700
3.	Dr.M.Saravanan, Dean Academics & HOD CSE	Member	9573665426
4.	Dr.M.Arthi, HOD, CSM	Member	9790209063
5.	Dr.R.Madonna Arieth, HOD, CAI	Member	9994537728
6.	Mr.A.Srinivasan, HOD, CSD	Member	8008370525
7.	Dr.S.Vijaya Kumar, HOD, ECE	Member	9994238301
8.	Dr.V.Maheswari, HOD, EEE	Member	9790369784
9.	Mr.N.Sathish Kumar, HOD, Mechanical & Civil	Member	8328657898
10.	Dr.U.Bala Krishna, HOD, Science & Humanities	Member	9440045604
11.	Dr.K.Sudarsan, HOD, MBA	Member	9885079205
12.	Dr.M.Kalpana Devi, HOD, MCA	Member	9491844862
13.	Dr.K.Gopi, IQAC Coordinator	Member	9959934054
14.	Dr.H.Umamahesvari, R&D Coordinator	Member	8331927822
15.	Mr.K.Vasu, Physical Director	Member	9398197660

  
(Dr.N.VENKATACHALAPATHI)  
Principal

To all the Members

- b) Hostel wardens are taking effective steps to curb the ragging activities in hostel building and our faculty members are visiting hostel on turn basis to oversee the effective prevention of ragging.
- c) Anti ragging display boards and banners containing the problems of ragging and the administrative actions in the event of ragging are displayed around the campus,
- d) In order to enable the student community to actively engage themselves in proactive learning and thereby develop their knowledge and skill to attain a prominent position in the society, to make Andhra Pradesh a ragging free state and a heaven for peaceful living for students without any fear of ragging ,Anti ragging display boards are displayed around the campus.
- e) We also monitor for prevention of ragging on those commercially managed places-private hostels where our students are relying for accommodation.



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## MEASURES TAKEN TO ENSURE THE SAFETY OF THE GIRL STUDENTS IN OUR CAMPUS

Women's Empowerment cell:

- A committee comprising lady staff members is constituted which takes care of women's issues.
- The cell conducts regular meetings with professional counselors. The college also houses a dedicated Common Girls Room with first aid facilities.
- To address the complaints filed by the girls and lady faculty, this cell was constituted under the leader of senior lady faculty and the warden
- This cell looks after the issues related safety of the girl students and encourages the students to lodge complaints fearlessly
- The entire college campus has full CCTV coverage. A special staff was appointed exclusively to monitor the CCTV.
- The cell has informed the nearest police station about the location of the hostel and requested the Sub inspector to visit the college often.
- It is decided to keep the police station number and help line number fixed on the outer board at the entrance.
- In this connection all Heads of Departments are instructed to bring the above Rules and regulations to the notice of senior students for prevention and prohibition of ragging in this college.

**Note: During 2022-2023 No Issues regarding Ragging has been raised in the campus.**

  
PRINCIPAL **PRINCIPAL**  
Sreenivasa Institute of Technology  
and Management Studies  
(AUTONOMOUS)  
CHITTOOR - 517127.

1. Annexure - I to III
2. Circular regarding formation of Anti Ragging committee & Squad.
3. Photos of the Anti-Ragging banners displayed in our college campus.

CC To :

All the Heads of Departments, SITAMS  
Notice Board, SITAMS  
Department Notice Board  
Hostel Notice Board.  
Copy to each student through HOD.



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## **Annexure – I**

Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, post public insults which would also include deriving perverted pleasure vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- Any act that affects the mental health and self- confidence of a fresher or any other student
- With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.



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## Annexure - II

Administrative action in the event of ragging

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet tournament, youth festival, etc.
6. Suspension/Expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ranging from one to four semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period

## Annexure-III

### Punishment

The following are the Punishments that may be imposed on a student.

### Minor Penalties

1. Oral/Written Warning
2. Suspension from the class for a week

### Major Penalties

1. Suspending from class for one month/semester.
2. Prevention from appearing University Exams.
3. Prevention from T& P facilities.
4. Suspension from Hostel
5. Rustication from college.



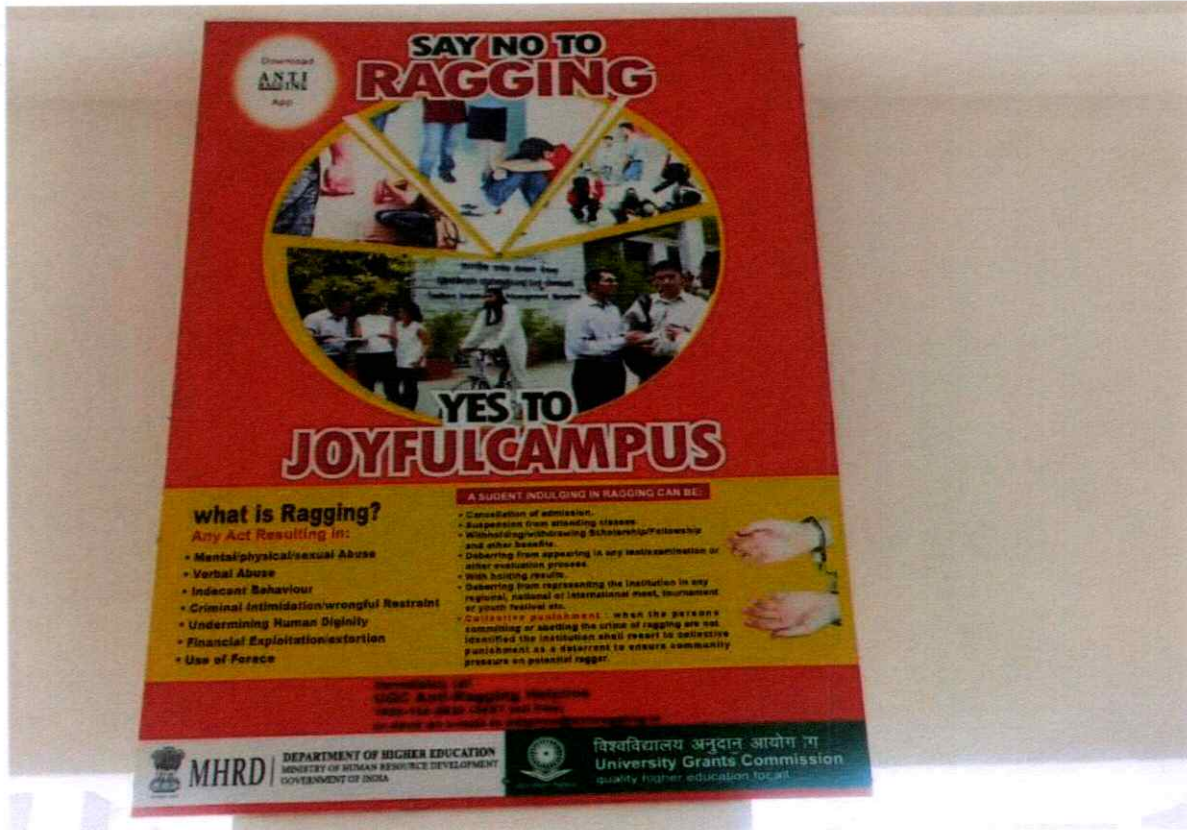
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## Awareness Board in Library:







# SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES (SITAMS)

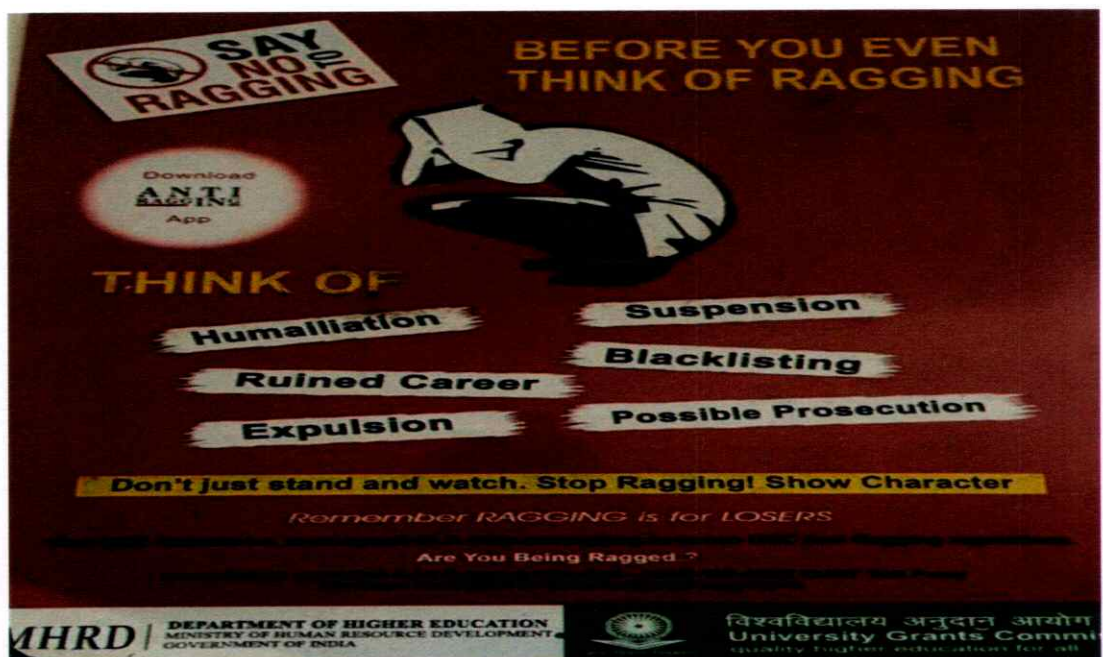
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Awareness Board in Computer block:





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**DON'T RAG,  
JUST INTERACT**

Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.anti-ragging.in](http://www.anti-ragging.in) to see UGC Anti Ragging Regulations

**Are you being ragged ?**  
Immediately call UGC Anti Ragging Helpline  
1800-160-5822 (Toll Free)  
Or send an e-mail to [helpline@anti-ragging.in](mailto:helpline@anti-ragging.in)

Download  
**ANTI  
RAGGING**  
App

Join hands to make your campus rag

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*Neel*  
PRINCIPAL

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